

**OPTI 792: Directed Introductory Graduate Research (for FIRST YEAR PHD STUDENTS ONLY)
Course Registration Form**

Student (print name): _____

Student ID / SID Number: _____

Student's graduate program and year of study (PhD or MS, first year, etc): _____

Research Supervisor (print name): _____

Semester (F/S and year): _____

Credit hours (1, 2 or 3): _____

*University of Arizona policy requires a minimum of 45 hours of student work during the semester per credit hour.
This is roughly equivalent to an average of at least 3 hours of work per week per credit hour.*

Instructions

(1) See the OPTI 792 course description on the Optical Sciences website for course requirements.

(2) This course is solely intended for first-year Ph.D. students. If the student is not a graduate student in the first year of the Optical Sciences PhD program, the Associate Dean for Academic Programs must approve enrollment in this course for a grade and credit. The signature of the Associate Dean below indicates that enrollment is approved.

Signature of Associate Dean for Academic Programs (only needed for exceptions to rules) *Date*

(3) The research supervisor must be a member of the University of Arizona teaching faculty, but does not need to be an Optical Sciences faculty member.

(4) On the OPTI 792 Course Description and Grading Form, the student and research supervisor must provide a brief description of research project and fill out the first four columns of the form (see instructions on the form). The student and research supervisor must sign the Registration Form (this form) and the Description and Grading Form. The student then submits both forms to Academic Programs. Once submitted, the student will be registered for OPTI 792 by Academic Programs. The student, supervisor, and Academic Programs must retain copies of the Description and Grading Form.

(5) Due to the inherent nature of scientific research, some specific research activities may not be possible to complete within the time frame initially envisioned. It is thus preferable that tasks are planned in such that changes in specific research activities can be accommodated within the original task descriptions. If the student is nevertheless faced with a task that cannot be completed as initially envisioned, the task and the basis for grading should be appropriately modified, and the supervisor should indicate in the evaluation section how the task was modified and how the student performed on the modified task. The percentage points awarded for the task should be based on the student's performance on the modified task.

(6) At the completion of the course, the supervisor must provide copies of the completed grading form to the student and to Academic Programs.

Signature of Student *Date*

Signature of Research Supervisor *Date*

OPTI 792 Course Description and Grading Form

Semester: _____

Student (print name)

(signature)

Supervisor (Print name)

(signature)

Brief description of research project:

Briefly describe at least 5 research-related tasks that the student is expected to complete, the expected number of hours that each task will require, the percentage points (10 to 20 per task) associated with each task such that the total of all percentage points for all tasks equals 100, and a target deadline for each task. After each task is completed, the supervisor shall discuss with the student and briefly describe in the space below an evaluation of how well the task was completed, and list the number of percentage points earned for that task. The student shall acknowledge discussion of the task evaluation with initials.

	Brief description of task	Expected hours	Target date	Points possible	Evaluation of task completion	Points awarded	Student initials, date
1							
2							
3							
4							
5							
6							
7							
8							

Totals