

GRADPATH FORMS

To complete the professional certificate program, you need to complete two online forms with the university. To learn how to access GradPath, you can [watch this video](#).

Responsibility Conduct of Research Statement (OSCCRTG)

To complete this form, just check the box and push “submit.”

Plan of Study

The Plan of Study is created to verify that you have met the minimum requirements for the certificate. You will “Create New” to fill out the form.

Expected Graduation

Select the term and year that you will complete the 15 units.

Certificate Advisor

Click on “Search for Certificate advisor” and search for the associate dean, Richard Koshel, and select.

Coursework for Specialization

Click on “Get Enrollments” to select the courses that you have taken. Your coursework should total 15 units. Do not add additional units to the plan even if you have taken more. Once you have added your required coursework to the plan, push “submit” at the bottom of the page.

Non-Degree Coursework (if applicable): Up to 6 units of non-degree coursework can be used on your Plan of Study.

RECEIVING YOUR CERTIFICATE

The University of Arizona will have your certificate mailed to your permanent address in UAccess. If you would like to have it mailed to a different place, you can add and save a Diploma address in the Personal Information section in UAccess. Certificates will be mailed about four weeks after the [last day of the semester](#).

CONTINUING TO THE M.S. IN OPTICAL SCIENCES

Professional certificate students can continue on to the M.S. in Optical Sciences if desired. A new [Graduate College application](#) must be completed along with the application requirements. Certificate students are eligible to apply for a [GRE Waiver](#).

Note that the Graduate College only allows up to 15 units of the professional certificate to be used toward the M.S. If you have taken more than the required units during your time in the certificate program, only put 15 units on your certificate Plan of Study if possible. This will allow for any additional units to still be used for your next degree.

The Graduate College has a policy that a student must be concurrently enrolled in the graduate certificate and M.S. in order to have all 15 units count toward the M.S. If a student applies for the M.S. after completing the certificate, only 12 units can count toward the next degree. *If you plan to continue with the*

M.S., make sure to apply and be enrolled as a master's student in your final semester of the certificate program. You are still able to obtain the certificate during this double enrollment.