

FACULTY HOST QUESTIONNAIRE PERTAINING TO FOREIGN NATIONALS

Form to be completed by UA faculty host regardless of individuals' length of stay or employment status.

NOTE: If visitor is expected to be employed, please contact Human Resources for completion of additional forms for a job posting. Employment of Foreign National visitor must be pre-arranged before arrival in US. See below for more information.

Before completing this form:

- The Foreign National's CV must be submitted with the form before the application process can begin.
- The DCC form must be submitted with the Questionnaire before the application process can begin. (See Attached file)

Name of OSC Faculty Sponsor

Full Name of Foreign National

Title

Percentage of Time

Salary

Foreign National's Organizational Affiliation (employer and/or institution)

Country of Citizenship

Funding Source (Faculty Sponsor Account or note Other Funding Source):

- Please be certain that the funding will cover the entire time frame of the visit.
- DCC Visitors may only be provided expense reimbursement payments if not employed with UA.
- If a faculty host is providing salary funding, then employment must be pre-arranged through a published job posting and offer letter prior to the Visiting Scholar's arrival and visa sponsorship. Employment offer will be included with J1 Visa sponsorship.
- If a DCC Visiting Scholar arrives on campus with status of unpaid collaborator/visitor/student/postdoc, they may not be offered employment during any part of their stay, no exceptions.

Account Code to be Used for Visa Processing Fees

Period of Stay (Include Start Date and End Date)

Purpose of Visit/Employment (Describe Research/Duties in Details)

List Offices and/or Laboratories in which Foreign National will be Located or have Access During Period of Stay

List any Sponsored Research Projects in Which Foreign National will be Participating or have Access. Account # & Sponsor Name Required*

***REQUIRED: Contact OSC Dean's Office prior to allowing foreign national to participate in or have access to any sponsored projects that are not listed.**

Do any of the rooms provided above contain export-controlled (ITAR/EAR) projects, data, technology, materials, software, or equipment? NO YES

Do any of the sponsored projects provided above have a Technology Control Plan in place? NO YES

If yes to either of these questions, how will access to the export-controlled project(s), data, technology, materials, software, equipment be managed?

Faculty Sponsor Name

Faculty Sponsor Signature

Date

Foreign National Export Compliance Review & Approval, Reviewer Name

Reviewer Signature

Date

Accounting Review & Approval (Director or Manager), Reviewer Name

Reviewer Signature

Date

