

PH.D. SUGGESTED SCHEDULE

1ST SEMESTER

- GRAD PATH:** Responsible Conduct of Research Statement
- Complete Key Request Form:** Complete form and submit to OSC Rm. 641. **Bring your CatCard.**
Form can be found at: www.optics.arizona.edu/about/staff/forms
- Sign Up for OPTI 792 Directed Introductory Graduate Research** (Optional but highly recommended for 1st & 2nd semester) Form can be found at: www.optics.arizona.edu/academics/course/opti-792

2ND SEMESTER

- Submit First-Year Graduate Student Progress**
Form can be found at: bit.ly/gradforms
- Complete the First-Year Graduate Student Survey**
Form can be found at: bit.ly/gradforms

3RD SEMESTER

- Determine a Faculty Advisor and Submit Faculty Advisor Confirmation**
Form can be found at: bit.ly/gradforms
- GRAD PATH: Plan of Study**
See Requirements: www.optics.arizona.edu/academics/graduate-students/graduate-programs
Total (72 units): Optics labs (2 units), OPTI 920 Dissertation (18 units), Other coursework (43 units), Minor (9-12 units)
- Commence Qualifying & Comprehensive Exams**
 - Take the Qualifying Exam. (Students will be notified of the two-day exam date, set in August.)
Must have completed 20 units of coursework and courses: OPTI 501, 502, 505R, and 511R or 544/600G
 - Complete the Comprehensive Exam Committee Request Form. (bit.ly/gradforms) **Must have passed the Qualifying Exam, completed the core curriculum and 32 units of coursework.**
 - GRAD PATH: Comp Exam Committee Appointment Form.

When Ready for Oral Comprehensive Exam

- Give signed Oral Comp Exam Scheduling -- New Method Form to the Graduate Advisor (bit.ly/gradforms)
- GRAD PATH: Announcement of Doctoral Comprehensive Exam.
- Email a copy of your paper to the Graduate Advisor.
- Take oral comprehensive exam.

After completing the comprehensive exam and the courses on your Plan of Study, you will advance to doctoral candidacy. Graduate College will charge a \$35 candidacy fee at that time.

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AFTER COMPLETING REQUIRED COURSEWORK

- GRAD PATH:** Doctoral Dissertation Committee Appointment
 - Get Dissertation Proposal Exam Summary signed by advisor** (bit.ly/gradforms)
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LAST SEMESTER

- GRAD PATH:** Announcement of Final Oral Defense. Submit at least 10 business days before the defense.
 - Email a 2-4 Paragraph Dissertation abstract to the Graduate Coordinator for your Defense announcement.**
Submit at least 2 weeks before defense.
 - Defend Your Dissertation.** (It is customary to provide snacks/drinks for committee).
Check Grad College Important Dates and Deadlines for recommended latest exam date
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AFTER PASSING DISSERTATION DEFENSE

- Submit Dissertation to the Graduate College**
Check Grad College Important Dates and Deadlines for last day to submit thesis.
- Email a Copy of your Dissertation to the OSC Graduate Advisor**
- Complete College of Optical Sciences Exit Survey**
Form can be found at: bit.ly/gradforms
- Complete the OSC Clearance Form**
Form can be found at: bit.ly/gradforms
- Update Mailing Address in UAccess to Receive Diploma**
- Celebrate! RSVP for OSC Convocation Ceremony**