

Graduate Student Academic Services
(GSAS)

would like to present

Formatting Your Thesis

Approval Page

Thesis Sample Pages

- It is important that the first two pages of your thesis follow the Graduate College guidelines.
- To assist you we have provided samples for these two pages on www.grad.arizona.edu

Master's Samples

- [Thesis Approval/Statement by Author page - Registering Copyright](#)
- [Thesis Approval/Statement by Author page - Not Registering Copyright](#)
- [Thesis Title Page](#)

You will notice that there are multiple versions of the Thesis Approval page: one for students registering copyright and one for those not registering copyright.

Master's Samples

- [Thesis Approval/Statement by Author page - Registering Copyright](#)
- [Thesis Approval/Statement by Author page - Not Registering Copyright](#)
- [Thesis Title Page](#)

- If you will not be registering copyright via ETD ProQuest you should submit the version called Not Registering Copyright. Choose that even if you will be registering copyright on your own or through another organization.

There are also versions of the Thesis Approval page based on your committee.

If you had a chair there will be one signature line below your name, if you had co-chair there will be two signature lines below your name.

For the remainder of this video I will use the example of a student with a thesis chair rather than two co-chairs.

You can download a Word version of the sample pages and edit it rather than creating these pages yourself.



Sample Thesis Approval Page Not Copyrighting.docx

[DOWNLOAD \(24.0 KB\)](#)

The Approval / Statement by Author page must be page 2 of your thesis.

Center the heading “STATEMENT BY AUTHOR”

STATEMENT BY AUTHOR

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master’s degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Make sure that this heading is in all capital letters.

Leave a blank line then enter the text as in the sample page.

STATEMENT BY AUTHOR

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master's degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Replace the words “Thesis Title” with the title of your thesis and replace the words “Student Name” with your name.

Leave a blank line then enter the text as in the sample page.

The text here will be different for those registering copyright with ETD ProQuest and those not doing so.

Please be sure to use the correct sample page depending on whether you indicated on ETD ProQuest that you wish to file for copyright or not.

Text if you will be filing for copyright via ETD ProQuest.

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master's degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Brief quotations from this thesis are allowable without special permission, provided that an accurate acknowledgement of the source is made. Requests for permission for extended quotation from or reproduction of this manuscript in whole or in part may be granted by the copyright holder.

Text if you will not be filing for copyright via ETD ProQuest.

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master's degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Brief quotations from this thesis are allowable without special permission, provided that an accurate acknowledgement of the source is made. Requests for permission for extended quotation from or reproduction of this manuscript in whole or in part may be granted by the head of the major department or the Dean of the Graduate College when in his or her judgment the proposed use of the material is in the interests of scholarship. In all other instances, however, permission must be obtained from the author.

Leave 2 or 3 empty lines then enter “SIGNED:” and your name (typed, not your signature).

Brief quotations from this thesis are allowable without special permission, provided that an accurate acknowledgement of the source is made. Requests for permission for extended quotation from or reproduction of this manuscript in whole or in part may be granted by the copyright holder.

SIGNED: *Student Name*

Make sure to use all capital letters for “SIGNED”.

Do not use all capital letters for your name.

This should be centered aligned.

Leave 3 or 4 empty lines then enter the text from the sample page.

SIGNED: *Student Name*

APPROVAL BY THESIS DIRECTOR

This thesis has been approved on the date shown below:

Make sure to follow the capitalization in this example.
This should be centered aligned.

Leave 1 or 2 empty lines then enter text from the sample page.

This thesis has been approved on the date shown below:

<hr/>	<u>Defense date</u>
<i>Thesis Director Name</i>	Date
<i>Job title (e.g. Professor of Chemistry)</i>	

Replace the words “Thesis Director Name” with the name of your thesis director.

Enter your thesis director's job title below their name.

Replace the words "Defense Date" with the date of your thesis defense.

This should all be centered aligned.

Please do not include your signature or that of your thesis chair/co-chair on the Approval Page that you submit on ETD ProQuest.

The signed Approval Page should be emailed to your degree counsellor in the Graduate College.

Your approval page should look like this:

STATEMENT BY AUTHOR

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master's degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Brief quotations from this thesis are allowable without special permission, provided that an accurate acknowledgement of the source is made. Requests for permission for extended quotation from or reproduction of this manuscript in whole or in part may be granted by the copyright holder.

SIGNED: *Student Name*

APPROVAL BY THESIS DIRECTOR

This thesis has been approved on the date shown below:

Thesis Director Name
Job title (e.g. Professor of Chemistry)

Defense date
Date

Or

STATEMENT BY AUTHOR

The thesis titled *Thesis Title* prepared by *Student Name* has been submitted in partial fulfillment of requirements for a master's degree at the University of Arizona and is deposited in the University Library to be made available to borrowers under rules of the Library.

Brief quotations from this thesis are allowable without special permission, provided that an accurate acknowledgement of the source is made. Requests for permission for extended quotation from or reproduction of this manuscript in whole or in part may be granted by the head of the major department or the Dean of the Graduate College when in his or her judgment the proposed use of the material is in the interests of scholarship. In all other instances, however, permission must be obtained from the author.

SIGNED: *Student Name*

APPROVAL BY THESIS DIRECTOR

This thesis has been approved on the date shown below:

Thesis Director Name
Job title (e.g. Professor of Chemistry)

Defense date
Date

If you have not already done so please also watch our video on the Formatting your Thesis Title Page.

That video covers the required wording and formatting for the first page of your thesis.

Please also remember to submit the Distribution Rights form and signed Approval Page to the Graduate College. You can email those forms to your degree counsellor.

Thesis Formatting Guide

- There is a free dissertation and thesis formatting guide on the Graduate College website:

www.grad.arizona.edu

The Graduate College also has **Dissertation and Thesis Formatting Guides** available in o or thesis. Please review the relevant guide prior to submitting your work for archiving.

Master's students should choose the thesis formatting guide.

Dissertation and Thesis Formatting Guides

The formatting guides below have been made to assist you with the formatting of your doctoral dissertation. If you have any questions or concerns that are not addressed in the formatting guides please contact your Degree Advisor.

[Doctoral Dissertation Formatting Guide](#)

[Master's Thesis Formatting Guide](#)

Thank you.

- If you have any questions you can contact your graduate coordinator or your degree counselor in the Graduate College.
- The contact information for your degree counselor is available on the graduate College website:
www.grad.arizona.edu

Contact Us/Departmental Program Contacts by Program