February 27, 2020

Staff Recognition Committee,

I wholeheartedly submit this nomination of Cindy Robertson for the OSC Peer to Peer Award. In my four years working at OSC, I have very much enjoyed my time working with Cindy and can attest that she is an exceptional employee.

Cindy, single-handedly runs a majority of our distance learning program, in an exemplary manner. With dozens of online classes offered each year, Cindy ensures that the program runs smoothly and effectively. She maintains all technical equipment and provides innovative ideas for new equipment/processes that will enhance the distance learning program. She ensures that each and every class is recorded, including training Academic Program staff and student employees to assist with the recording of lectures. Cindy goes out of her way to maintain a flexible schedule and collaborate with professors on pre and post-recording when necessary. Additionally, she regularly supports both professors and online students each semester, as she manages the process of uploading recorded lectures to D2L, and she effectively collects and disseminates student assignments. The distance learning program is such an important aspect of the OSC academic program, and much of this depends on Cindy's strong work ethic.

Additionally, Cindy continuously collaborates with peers regarding significant College events and programs. Many of these events take place in the distance learning classrooms (305/307) and are often recorded. These programs include the Optics and Photonics Winter School and Workshop, Industrial Affiliate Workshop, new graduate student orientation, graduate student exams, OSC colloquiums, multiple OSC summer REU programs, student group programming, UA Office of the President events, and so much more! In this way Cindy demonstrates an exceptional sense of engagement and collaboration with colleagues, in activities that support instruction, academic, research, and service. I have noticed, as have many other OSC personnel, that Cindy often times goes the extra mile in working beyond her standard work schedule and responsibilities to ensure that each program runs smoothly. She truly does care about the people in the College and it shows in her support of the many activities she is contributes to.
OSC is so very lucky to have an employee like Cindy. She is professional in her work, knowledgeable, and consistently produces high-quality work. I know that she has played a major role in the success of the College, and I look forward to continue working alongside Cindy.

Sincerely,

Mark A. Rodriguez, M.P.A.
Manager, Academic Program Finance and Operations
520-621-0888
mrod@optics.arizona.edu